

Document Checklist for IH3 Visa Issuance

NVC Case Number: HAN _____

Name of Adoption Service Provider (Full Name): _____ Tel: _____

Appointment Date: _____ Facilitator's Name & Tel: _____

Province of Final Adoption Decree: _____ G&R Date: _____ Art. 23 Issued Date: _____

Parents' information:

Mailing address: _____

Mother's name: _____, _____, _____ Nationality: _____
(Last) (First) Maiden (if applicable)

Father's name: _____, _____ Nationality: _____
(Last) (First)

Hotel in Hanoi: _____ Room: _____ Tel: _____

Departure date & time: _____ Flight Number: _____

Adopted Child's passport information:

Name (official): _____, _____, _____
(Last) (First) (Middle)

Date of birth: _____ Place of birth: _____, _____ Sex: _____
(Day / Month (in English) / Year) (City) (Province)

Passport #: _____ Issued on: _____ Expires on: _____
(Day / Month (in English) / Year) (Day / Month (in English) / Year)

Document Preparation Status (Please submit in the following order):

1. _____ Child's Vietnamese passport and 1 copy of the biometrics page.
2. _____ Two full-faced visa photos of the child (*with the child's Vietnamese name printed on the reverse*)
3. _____ Copy of both parents' passports (*please attach a photocopy of the non-traveling parent's passport*)
4. _____ Original Medical Examination Results by IOM
5. _____ Vaccination Affidavit (*applicable for children up to 10 years old*) (*must be completed, the parent's signature notarized*)
6. _____ Adoption Decree (*original, copy & notarized translation*)
7. _____ Giving & Receiving Minutes (*original, copy & notarized translation*)
8. _____ Certificate of Conformity of Inter-country Adoption (*Article 23*) (*original and copy*)
9. _____ Child's Birth Certificate

Parent's Statements:

1. Was a current record of your fingerprints cleared by the FBI before your appointment date?
Yes, fingerprint record expires on (check I-797C) _____
No _____
2. Since CIS approved your I-800A application, have significant changes occurred in your household (e.g., residence change, marital status, criminal history, financial resources, addition of children or adults to household)?
No _____ Yes _____ (If 'Yes', please explain on reverse side)
3. Do you have a referral from the Vietnamese Government for this child? Yes _____ No _____
4. To your knowledge, does this child have special needs/disabilities? Yes _____ No _____
(If 'Yes', please write the specific special need: _____)
5. I understand I will need to return to the Consular Section to pick up my visa unless I give permission to a third party.
_____ I will pick up the visa. OR _____ I give permission to my adoption agency's representative to pick up the visa.

Parent's Signature: _____

Consular Remarks:

*Doc. Checker: _____ *Reviewing Officer (FP & Oath): _____ *Enter Visa Info: _____
*Print Authorized: _____ Medical EXP _____; SSN: N, N, N