To: Prospective Bidders

Subject: Request Proposal for Drinking Water.

We intend to establish a Blanket Purchase Agreement (BPA) for future Drinking water requirements of the U.S. Embassy Hanoi including, but not limited to, kinds of bottles included: 0.35L, 0.5L, 1.5L, and 19L.

The Embassy estimates that the volume of purchase through this BPA will be: USD 100,000. The Embassy is not obligated to purchase any definite amount under this BPA. The amount of any one purchase will not exceed USD 10,000.

The U.S. Government intends to award BPAs to those firms that are technically acceptable, responsible, and capable of providing services to the U.S. Government at market prices or below. The Contracting Officer will determine technical acceptability by ensuring that the firm is able to comply with the terms of this BPA. Please email your quotation to Ms Nga Nguyen at Nguyentn4@state.gov by the deadline below.

The U.S. Embassy Hanoi will review your quotation. The quotation package must include the company registration record in the System for Award Management (SAM) https://www.sam.gov/SAM/pages/public/searchRecords/searchResults.jsf with the Unique Entity ID (UEI) number and the NATO Commercial and Government Entity (NCAGE) code for doing business with the U.S. Government. If you already have the SAM record available or are listed as exceptional, please submit the confirmation letter or evidence together with the quotation for our review. If you don’t have the SAM record, please find the attached instruction, or contact Ms Nga Nguyen at Nguyentn4@state.gov.

Proposal will be due at 15:00PM on Sep 20, 2022.

Please email any question regarding this request for Proposal to WilliamsNTZ@state.gov.

Sincerely,

Nicole William

Contracting Officer