



EMBASSY OF THE UNITED STATES OF AMERICA

Consular Section

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DS 260 INSTRUCTION AND ADJUDICATION OF ARTICLE 5 LETTER

DS-260 VISA APPLICATION

The DS-260 is required for all immigrant visas applicants, including applicants for adoption visas. To fill out the DS-260 form, you will need the Invoice ID and the Case ID numbers found on the NVC (National Visa Center) Notice to Adoptive Petitioners. You may access the DS-260 form from the Consular Electronic Application Center (CEAC) website, or by going to <https://ceac.state.gov/IV/Login.aspx> and clicking on: "Submit Visa Application and Civil Documents". **Once you have completed the DS-260 form, print out the confirmation page.**

For more details regarding the DS-260, please refer to the *Frequently Asked Questions* page at: <http://travel.state.gov/content/visas/en/forms/online-immigrant-visa-forms/frequently-asked-questions.html>.

Additionally, you may also check the DS-260 status by going to: <https://ceac.state.gov/IV/Login.aspx>.

PROCESSING OF THE ARTICLE 5 LETTER

The Article 5 Letter is the official notification from the U.S. Government to the Vietnamese Government that the adoption case may precede. In order for the letter to be issued and the visa processing to begin, several documents must be collected. Below you will find a complete list of the documents necessary at this stage. Please prepare them and work with your local adoption service provider to schedule an appointment for document submission and fee payment at our Consular Section.

1. DS-260 confirmation page (A barcode number will be printed on the completed DS-260 form);
2. The Statement of Acceptance of Child Letter signed by the family (original);
3. NVC notice to the family (copy);
4. Immigrant visa fee (USD \$325, to be paid at the Consular Section, U.S. Embassy Hanoi at the time of document submission, payable in U.S. Dollars or Vietnamese Dong).

The Statement of Acceptance of Child letter, signed by the family, and the Article 5 Letter, issued by the U.S. Embassy, should be delivered to Department of Adoptions under Ministry of Justice (MOJ/DA) at the same time. After receiving those documents, MOJ/DA will proceed with the adoption process.

The current processing time for the Article 5 letter is approximately 3-5 business days. We will notify the ASP via email once the Article 5 letter has been issued.