The monthly newsletter of the American Citizen Services Units of the U.S. Embassy Hanoi and the U.S. Consulate General Ho Chi Minh City

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Upcoming U.S. Citizens Services Visits

Officials from the American Citizen Services (ACS) unit will offer consular services at the following locations:

Note: Outreach services will not be provided during Government Shutdown. For updated information, please follow this link :

https://vn.usembassy.gov/u-s-citizen-services/consular-outreach-visits/

No appointments are necessary for outreach services. Consulate officials will offer notarial services, and U.S. citizens will be able to apply for U.S. passports.

Federal benefits annuitants who have not been contacted by SSA or consulate for the stop of quarterly physical presence, please come to finalize the paperwork.

At this time, officials will not be interviewing for Consular Reports of Birth Abroad. Visa and immigration services will not be provided. Only the services listed will be available during the visits.

For additional information concerning applying for U.S. passports and notary services please see our Website at: https://vn.usembassy.gov/

Please check our website for more information as it becomes available.

This newsletter is also available on the U.S. Embassy & Consulate's website at: https://vn.usembassy.gov/

Please pass this newsletter on to any other U.S. citizens in Vietnam and encourage them to enroll in STEP (https://step.state.gov/step/) to receive the newsletters in the future

Upcoming Holiday Closures

The Embassy and Consulate will be closed on the following days:

* Monday-Friday, February 4-8, 2019: Tet Holidays
+ Monday, February 18, 2019: Presidents Day (observed)

A complete list of all of our holiday closings for 2019 is available on-line at https://vn.usembassy.gov/consular-calendar/

*Vietnamese Holiday
+American Holiday

Services for U.S. Citizens

Ho Chi Minh City

The Consulate General in **Ho Chi Minh City** uses a service-by-appointment system. Please visit our Website at :

https://vn.usembassy.gov/ to make an appointment to apply for a U.S. passport, a Consular Report of Birth Abroad, and for notary services and authentications.

Those with genuine emergencies, such as the death, arrest, or life threatening illness of a U.S. citizen, can appear on a walk-in basis from 8:30 a.m. to 11:30 a.m. and from 1:30 p.m. to 4:30 p.m., Monday to Friday (except Vietnamese and American public holidays) or call us any time at (84-28) 3520-4200.

Every day we have a number of no-shows for routine services. If you make an appointment and find you cannot keep it, please log back into the appointment system and cancel the appointment so that the appointment slot will be available to another client.

If you are *only picking up passports,* you do not need to make an appointment and can walk in for assistance between the hours of 8:30 – 11:30 a.m., Monday, Tuesday, Thursday, and Friday, excluding Vietnamese and American holidays. If you are submitting additional information related to a *Consular Report of Birth Abroad* case, please send an email to VietnamCRBAAppt@state.gov with the subject line: "The additional required documentation – [NAME OF YOUR CHILD]", we will then set up a date for you to come in the Consulate for a review of your additional documents. Each child will need a separate appointment.

Hanoi

The U.S. Embassy in **Hanoi** uses a service-by-appointment system. Please visit our website at https://vn.usembassy.gov/ to make an appointment to apply for a U.S. passport, a Consular Report of Birth Abroad, as well as for notary services.

Those with genuine emergencies, such as the death, arrest, or life threatening illness of a U.S. citizen, can appear on a walk-in basis from 8:30 a.m. to 11:30 a.m. and from 1:30 p.m. to 4:30 p.m., Monday to Friday (except Vietnamese and American public holidays) or call us any time at (84-24) 3850-5000.

Every day we have a number of no-shows for routine services. If you make an appointment and find you cannot keep it, please log back into the appointment system and cancel the appointment so that the appointment slot will be available to another client.

If you are *only picking up passports,* you do not need to make an appointment and can walk in for assistance between the hours of 8:30 – 11:30 a.m., Monday, Tuesday, Thursday, and Friday, excluding Vietnamese and American holidays. If you are submitting additional information related to a *Consular Report of Birth Abroad* case, please send an email to VietnamCRBAAppt@state.gov with the subject line: "The additional required documentation – [NAME OF YOUR CHILD]", we will then set up a date for you to come in the Consulate for a review of your additional documents. Each child will need a separate appointment.

ALL APPOINTMENTS ARE FREE (no cost) FOR U.S. CITIZEN SERVICES, including passports, notary services, and Consular Reports of Birth Abroad. The website also has detailed instructions about service costs and required documents/procedures for each service.

WE ARE DEDICATED TO FIGHTING FRAUD.

If you wish to report fraudulent activity related to any of the Consular services we provide, please contact our Consular Fraud Prevention Unit at HCMCFPU@state.gov for Ho Chi Minh City

or HanoiFPU@state.gov for Hanoi.

NOTICE REGARDING SOCIAL SECURITY SERVICES

The Social Security Administration (SSA) has consolidated its overseas operations into several regional offices that provide a full range of SSA services for U.S. citizens residing outside of the United States.

Effective October 1, 2017, individuals residing in Vietnam who require social security services or have questions about SSA benefits must contact the SSA Federal Benefits Unit (FBU) located in Manila, Philippines, rather than Hanoi or Ho Chi Minh City.

Please be advised that as of October 1, Hanoi and Ho Chi Minh City can no longer accept telephone calls, emails, or walk-in consultations regarding Social Security issues.

For more information or any questions about the services provided at the FBU in Manila, Philippines and how to contact them, please visit their webpage at: www.ssa.gov. You can also reach them at (phone number) 00632-301-2000, extension 9 or (email address) FBU.manila@ssa.gov.

For comprehensive information on SSA's services abroad, please visit SSA's webpage, "Service Around the World."

If you are already receiving SSA benefits payments, there will be no change in the method of distribution of those payments.

Electronic Payments

—International Direct Deposit

International Direct Deposit (IDD) for U.S. federal benefit payments is now available in Vietnam. With this method, your U.S. Social Security payments will be sent electronically to your Vietnam bank account. It will usually be in your account shortly after the regular payment date. This is the safest way of receiving your benefits.

The U.S. Treasury Department can make payments to almost all banks within the country. SSA does not have a list of host-country banks. In the rare event that a bank is not listed, SSA office will notify the client who will need to open an account at another bank.

It is important to note that the U.S. Treasury Department can only make payments in Vietnamese Dong. Therefore, please ensure that the payment account is in Vietnamese Dong and not U.S. Dollars. If your address changes, you must inform the Social Security Administration (If you return to live in the U.S., IDD will cease.)

To start the IDD enrollment process, complete form SF-1199 for Vietnam. Scan and email the completed form to: FBU.Manila@ssa.gov

If you have any question, Please send an email to FBU.Manila@ssa.gov or call (632) 301-2000 extension 9 which is open to the public from 8:00 a.m. to 11:00 a.m., on Tuesdays and Thursdays, except on Philippines holidays.

Form Approved
OMB No. 0960-0686

DIRECT DEPOSIT SIGN-UP FORM (VIETNAM)

APPLICATION FOR PAYMENT OF UNITED STATES SOCIAL SECURITY MONTHLY BENEFITS BY DIRECT DEPOSIT

- Complete Section 1 and **"SIGN YOUR NAME"**
- Ask your bank to complete Section 3
- Mail completed form back using address in Section 2

SECTION 1 (TO BE COMPLETED BY PAYEE)

Name and Complete Mailing Address:		SOCIAL SECURITY CLAIM NUMBER	BIC (optional)
		Name of Person Entitled to the Benefits	
Telephone Number:		THIS BOX IS FOR ALLOTMENT OF PAYMENT ONLY (If applicable)	
		Type SOCIAL SECURITY	Amount
PAYEE CERTIFICATION I certify that I have read and understand the back of this form. In signing this form, I authorize the Social Security Administration to send my payment to my bank and deposit it in the designated account. I understand that personal information in these payments will be treated confidentially, but I consent to disclosure of payment information that is compelled by law or necessary to protect against fraud or crime.		**JOINT ACCOUNT HOLDER'S CERTIFICATION** (optional) I certify that I have read and understand the back of this form, including the SPECIAL NOTICE TO JOINT ACCOUNT HOLDERS.	
Your Signature	Date	Signature	Date
Beneficiary Date of Birth	(Month/Day/Year)	This account is: ☐ My own account ☐ A joint account	

SECTION 2 (MAILING ADDRESS)

GOVERNMENT AGENCY NAME:	MAIL COMPLETED FORMS TO:
SOCIAL SECURITY ADMINISTRATION	Social Security Administration U.S. Embassy Manila 1201 Roxas Boulevard Ermita, Manila 0930 Philippines

SECTION 3 (TO BE COMPLETED BY YOUR FINANCIAL INSTITUTION)
THIS ACCOUNT MUST BE IN VIETNAMESE DONG

Name of Bank	Bank Phone Number
Address of Bank	
Print Name of Bank Official	Signature of Bank Official
Type of Account	☐ Checking ☐ Savings
Account Number	Bank Code or (Indirect Bank Code - only required for Agribank)

Form SSA-1199-OP7 (7/2010)

IMPORTANT INFORMATION - PLEASE READ CAREFULLY

The information you give on this form is confidential. We need the information to send your U.S. Social Security payments electronically to your **Vietnam** bank account.

WHEN YOU WILL RECEIVE YOUR DIRECT DEPOSIT PAYMENTS

Your payment will be sent through the **Vietnam** banking system and will usually be in your bank account shortly after the regular payment date. With direct deposit, you will have immediate access to your money. This is the safest way of receiving your benefits.

INFORMATION ABOUT CURRENCY CONVERSION:

With direct deposit, your U.S. Social Security payment is automatically converted to **Vietnamese Dong** (if applicable) at the daily international exchange rate before it is deposited to your account.

SPECIAL NOTICE TO JOINT ACCOUNT HOLDERS

If you have a joint account with a person who receives Social Security payments, and that person dies, you must immediately contact your bank **and** the Social Security Administration or the American Embassy or Consulate in your area. Any Social Security payments deposited into a joint account after the death of a beneficiary must be returned to Social Security.

IF YOUR ADDRESS CHANGES:

If your address changes, you **must** inform the the Social Security Administration. If the Social Security Administration needs to contact you and cannot locate you, your payments may be stopped.

CHANGING BANKS OR BANK ACCOUNTS:

If you change your bank or your account, you must notify:

Social Security Administration
U.S. Embassy Manila
1201 Roxas Boulevard
Ermita, Manila 0930
Philippines
E-Mail: FBU.Manila@ssa.gov
Phone: (632) 301-2000 ext. 9
Fax: (632) 708-9714 and (632) 708-9723

You may need to fill out a new Direct Deposit sign-up form. **Do not close your old account until payments have started coming to your new account.**

Paperwork Reduction Act Statement - This information collection meets the requirements of 44 U.S.C. § 3507, as amended by section 2 of the Paperwork Reduction Act of 1995. You do not need to answer these questions unless we display a valid Office of Management and Budget control number. We estimate that it will take about 5 minutes to read the instructions, gather the facts, and answer the questions. **SEND OR BRING THE COMPLETED FORM TO YOUR LOCAL SOCIAL SECURITY OFFICE. You can find your local Social Security office through SSA's website at www.socialsecurity.gov. Offices are also listed under U. S. Government agencies in your telephone directory or you may call Social Security at 1-800-772-1213 (TTY 1-800-325-0778).** *You may send comments on our time estimate above to: SSA, 6401 Security Blvd, Baltimore, MD 21235-6401.* ***Send only comments relating to our time estimate to this address, not the completed form.***

Form SSA-1199-OP7 (7/2010)

HỘ CHIẾU ĐẦU TIÊN CHO NGƯỜI LỚN

First Time Adult Passport Applicants

Những gì cần có khi nộp đơn xin hộ chiếu:

Chứng minh là công dân Mỹ, ví dụ giấy khai sinh của Mỹ.
Thẻ căn cước có ảnh do chính quyền cấp.
Người nộp đơn phải có mặt, trừ khi hội đủ điều kiện gia hạn hộ chiếu qua thư gửi bằng đường bưu điện.
Một ảnh màu cỡ 2”x2”.
Mẫu đơn xin hộ chiếu DS-11.
Lệ phí xin hộ chiếu.

Muốn biết thêm thông tin
Xin truy cập trang:

https://vn.usembassy.gov/vi/u-s-citizen-services-vi/passports-vi/how-passport-vi/

(Tiếng Việt và Tiếng Anh)

Hoặc trang:

travel.state.gov/passports (Tiếng Anh)

Passport Fee Increase

Effective April 2, 2018, the passport execution fee will increase from $25 to $35. The $10 execution fee increase applies to U.S. passport applicants using the DS-11 form including: first-time applicants over age 16, children under age 16, and applicants who reapply after reporting their previous passport lost or stolen.

Customers applying with the DS-11 form at a U.S. embassy or consulate abroad pay two separate fees: an application fee to the U.S. Department of State and the execution fee to the Passport Acceptance Facility (such as a post office in the United States or a U.S. embassy or consulate abroad). Accordingly, the total passport fee for such applicants will increase by $10 in total.

The $10 fee increase does not apply to adults eligible to renew their passport using the DS-82 form. The Department of State published a Final Rule confirming this fee change on January 31, 2018.

Glasses are no longer accepted in passport or visa photos. For more info, visit: Nonimmigrant Visa, Immigrant Visa, and Passport pages on U.S. Mission Vietnam's website.

U.S. Citizens Eligible for E-Visa Program

In February 2017, Vietnam launched a pilot e-visa program for citizens of 40 countries, including the United States. The program uses an online application process to issue 30-day, one-entry visas for $25, payable via bank transfer. E-visa holders may enter and exit Vietnam through 28 designated international border gates, including all international airports. The program was recently extended until 2021. The Vietnamese e-visa instructions and application are available online.

The correct Vietnamese government website for e-visas is

https://www.xuatnhapcanh.gov.vn.

Air Quality Monitors in Hanoi and Ho Chi Minh City

The U.S. Embassy and U.S. Consulate have installed air quality monitors to measure PM 2.5 particulates as an indication of the air quality. You can read more information and check the current reading for Hanoi and for Ho Chi Minh City at: https://vn.usembassy.gov/embassy-consulate/embassy/air-quality-monitor/ and https://vn.usembassy.gov/embassy-consulate/ho-chi-minh-city/air-quality-monitor/

For more details on air quality index, please follow the link to the Environmental Protection Agency's ***Air Now*** website. The AQI can be observed either by clicking on the location on the map, or by selecting Hanoi or Ho Chi Minh City in the "Select a City" option on the upper right part of the page. The page provides AQI over the last 24 hour period as well as pollutant concentration and a downloadable historical document.

Please note that citywide analysis cannot be done with data from a single monitor. This data provides an accurate measure of the air quality in the section of each city close to the location of the monitor. The Vietnamese Ministry of Natural Resources and Environment also provides air quality data for Hanoi. You can view this information at http://www.cem.gov.vn/.

The U.S. Environmental Protection Agency (EPA) has developed a formula to convert PM 2.5 readings into an air quality index (AQI) value that can help inform health-related decisions. Meanings of AQI numerical values can be seen in the chart below. For more information on AQI and how it is calculated, please click here.

Air Quality Index Levels of Health Concern	Numerical Value	Meaning
Good	0 to 50	Air quality is considered satisfactory, and air pollution poses little or no risk
Moderate	51 to 100	Air quality is acceptable; however, for some pollutants there may be a moderate health concern for a very small number of people who are unusually sensitive to air pollution.
Unhealthy for Sensitive Groups	101 to 150	Members of sensitive groups may experience health effects. The general public is not likely to be affected.
Unhealthy	151 to 200	Everyone may begin to experience health effects; members of sensitive groups may experience more serious health effects.
Very Unhealthy	201 to 300	Health warnings of emergency conditions. The entire population is more likely to be affected.
Hazardous	301 to 500	Health alert: everyone may experience more serious health effects.

Travel Alerts and Warnings

The U.S. Department of State has recently updated travel alerts and warnings for various countries and regions. Please review for the most recent specific information on the country conditions for Vietnam by following this link: https://travel.state.gov/content/travel/en/international-travel/International-Travel-Country-Information-Pages/Vietnam.html

U.S. citizens are reminded to maintain a high level of vigilance and to take appropriate steps to increase their security awareness.

U.S. Embassy Hanoi and U.S. Consulate General, Ho Chi Minh City wish to take this opportunity to remind American citizens in Vietnam that protests can happen spontaneously and quickly turn violent. It is recommended citizens do the following:

- Avoid the areas of the demonstrations.
- Exercise caution if unexpectedly in the vicinity of large gatherings or protests.
- Monitor local media for updates.
- Keep a low profile.
- Visit Vietnam Country Information.
- Enroll in Smart Traveler Enrollment Program (STEP) to receive security updates.
- Follow us on Facebook.

TRAVELLING WITH PETS?

The Animal and Plant Health Inspections Service launched a new website to help international travelers determine travel requirements for pets. For more info, please visit the site here.

Miscellaneous

Attention U.S. citizens!

Beginning January 1, 2017, the IRS will require that all (Individual Taxpayer Identification Numbers (ITINs)
not used on a federal tax return at least once in the last three years will no longer be valid for use on a tax
return. Find more information, please visit our website https://vn.usembassy.gov/u-s-citizen-services/internal-revenue-service-u-s-taxes/ or at IRS.gov.
For the info in Vietnamese, please go to: vn.usembassy.gov/vi/u-s-citizen-services-vi/

How to Subscribe/Unsubscribe to this Newsletter

The U.S. Embassy in Hanoi and U.S. Consulate General in Ho Chi Minh City are sending this monthly newsletter via the Smart Traveler Enrollment Program (STEP) as a public service to U.S. citizens in Vietnam.

If you are departing Vietnam after a long stay, please be sure to update your status in STEP: https://step.state.gov/step/

Updating your status if you move away from Vietnam will remove you from the mailing list for this newsletter and other Embassy and Consulate Messages for U.S. citizens in Vietnam.

If you encounter any difficulties or have any questions about the travel registration website, please send an e-mail to CASTEP@state.gov

Please note: Inclusion of Non-U.S. Government links or information does not imply endorsement of contents.

Have an ACS experience to share? Share your story with:

ACShanoi@state.gov

Enroll in STEP to receive security and emergency messages from the U.S. Consulate.